



# CPC Wedding Guide [off-site]

**C**hrist Presbyterian Church has established the guidelines outlined in this booklet in the interest of making your wedding ceremony a memorable and meaningful occasion with care and attention given to every detail. We are happy to serve you and to share in your very special day!

The marriage ceremony is a sacred service and should be approached with reverence. Weddings do not need to be elaborate affairs to be lovely. The important thing is the marriage itself and the sincerity and love that are brought to it.

Please read through this booklet carefully. The information should be used as a resource throughout the wedding planning process to ensure the marriage preparation process and wedding ceremony plans are completed in a timely manner.

The CPC elders and staff wish to assist you so your wedding is as lovely and as meaningful as possible. May you be blessed during the preparation process and throughout your marriage.

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*Once the CPC marriage preparation process outlined in this booklet is completed, the bride and groom will receive a notarized Pre-Marriage Educator's Statement. The notarized statement qualifies for a reduced marriage license fee if presented at the time of license application.*

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# CONTACT INFORMATION

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## **Officiating Pastor Contact Information** *(to schedule pastor meetings)*

<u>pastor name</u>	<u>contact name</u>	<u>phone</u>	<u>email address</u>
Petey Crowder	Petey Crowder	952.920.8515 x205	peteyc@cpconline.org
Rich Phenow	Christine Schultze	952.920.8515 x246	christines@cpconline.org
Debbie Manning	Debbie Manning	952.920.8515 x275	debbiem@cpconline.org
James Madsen	James Madsen	952.920.8515 x308	jamesm@cpconline.org
Melissa Schaser	Melissa Schaser	952.920.8515 x214	melissas@cpconline.org

## **CPC Musicians**

<u>name</u>	<u>role</u>	<u>phone</u>	<u>email address</u>
Heather Hood	organ, piano, vocals	952.920.8515 x204	heatherh@cpconline.org
Rich Larson	guitar, vocals, band leader	612.910.1686 cell	richl@cpconline.org
Sara Lightbody	piano, vocals, band leader	651.269.6134 cell	ligsar@gmail.com
Heather Moen	piano, vocals, violin	952.221.5031 cell	heather.moen1026@gmail.com
Jane Nienaber	organ, piano	952.920.8515 x240	janen@cpconline.org
Becky Waters	vocals, band leader	952.426.1209 home	beckylew2@hotmail.com

Wedding coordinator from CPC available upon request.

For matters regarding wedding logistics or the Pre-Marriage Weekend, please contact:

Michelle Durrett, Life Events Coordinator  
weddings@cpconline.org  
952.920.8515 x225

# CPC'S MARRIAGE PREPARATION PROCESS

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It is our desire to not only help you prepare for your wedding but to prepare you for a Christ-centered and joyous marriage by providing resources and a church community that can support you as you begin your life together. The CPC marriage preparation process requires each couple to participate in the following experiences prior to their wedding day:

## **Pastor Meetings**

Couples will meet with the officiating pastor to discuss marriage preparation and expectations as well as to plan the wedding ceremony.

- The number and timing of the meetings with the officiating pastor are determined by the officiating pastor.
- At the first meeting with the pastor, the couple will be asked to sign a Pre-Marriage Agreement form agreeing to meet all of the CPC pre-marriage requirements. The pastor confirms he/she will officiate the wedding ceremony after meeting with the couple.

## **Pre-Marriage Counseling**

Each couple will be referred to a CPC-approved counselor and will be responsible for scheduling appointments with the counselor. Couples must complete three to four counseling sessions at least ninety days prior to their wedding date. The estimated total fee for the counseling sessions is \$350.

## **Pre-Marriage Weekend**

Designated weekends are scheduled throughout the year for a Friday mentor dinner (6:00-9:00PM) and a Saturday finance seminar (8:30AM-1:00PM). There is a \$25 fee for the finance seminar materials; there is no cost for the mentor dinner. Details regarding the dinner and seminar will be sent to you approximately one month prior to the weekend for which you registered. The life events coordinator will contact you to provide date options and registration information.

# COUPLE'S CHECKLIST

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- **Contact the life events coordinator to confirm the officiating pastor** (refer to contact list on page 1).
  - A specific pastor may be requested; his/her availability will be confirmed by the life events coordinator.
  - A pastor may also be selected by the life events coordinator based on pastor availability.
- **Schedule your first meeting with officiating pastor** (refer to contact list on page 1).
- **Schedule pre-marriage counseling sessions.**

The assigned counselor's contact information will be sent to you by CPC.
- **Pre-marriage counseling completed ninety days prior to your wedding date.**

The counselor will send a written report to the officiating pastor.
- **Register for the Marriage Mentor and Pre-Marriage Finance Seminar.**

The life events coordinator will contact couples to provide date options and registration information. You will be asked to select one weekend for both events.
- **Attend Marriage Mentor Dinner and Pre-Marriage Finance Seminar.**
- **Attend second meeting with officiating pastor.**

Additional meetings may be scheduled at the officiating pastor's discretion.
- **Bring marriage license/certificates to the life events coordinator at CPC at least two weeks prior to wedding date.**
- **Pastor honorarium**
  - The check should be made payable to the pastor.
  - The suggested minimum honorarium is \$350 plus travel/lodging expenses.
  - The honorarium check should be given to the the life events coordinator with the license/certificates.
- **Provide post-wedding names, home address, phone numbers, and email addresses to CPC.**

Complete and return the Post-Wedding Contact Information form included in this booklet to CPC, ATTN: Life Events Coordinator, 6901 Normandale Road, Edina, MN, 55435 or email the contact information to [weddings@cpconline.org](mailto:weddings@cpconline.org), or bring the completed form to the church with the license/certificates and the pastor's honorarium.

# MUSIC

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Music gives joy and depth of meaning to the important occasions in our lives. Since the wedding ceremony is considered to be a service of worship, the role of music in the wedding ceremony is to inspire, uplift, and illuminate Christian truth.

CPC staff musicians are highly-skilled professional musicians who can assist in the selection of music for your wedding. If you wish to hire a CPC musician for your wedding, please contact him/her directly (contact information on page 1).

The order of service and musical selections must be approved by the officiating pastor if non-CPC musicians are hired or by the CPC staff musician providing music for your wedding.

## **CPC Musicians**

For a list CPC musicians and their musical roles, see page 1.

All fees for CPC musicians are determined by the musician based on the musical needs of the ceremony, preparation, and time involved. Fees will be discussed with you, and payment should go directly to the musicians involved in the ceremony.

## **Non-CPC Musicians**

If you are hiring non-CPC musicians for your wedding, you will need to work with your officiating CPC pastor on acceptable music and placement of that music in the wedding ceremony.

All fees for non-CPC musicians are determined by the musicians, and payment should go directly to them.

# POST-WEDDING CONTACT INFORMATION

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We are glad CPC could be part of your special day and hope we can continue to play a role in your new life together! Please complete this form and return it to CPC—ATTN: Life Events Coordinator once decisions are made about your post-wedding names, address, and phone numbers.

**Record your post-wedding names and contact information.**

**Do you plan to be active at CPC and wish to receive mailings?**

**Circle one: Yes No**

### Couple

Couple's Address: \_\_\_\_\_  
Home Phone Number: \_\_\_\_\_

### Groom

Groom's Name: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_

### Bride

Bride's Name: \_\_\_\_\_  
Cell Phone Number: \_\_\_\_\_  
Email Address: \_\_\_\_\_